



Promoting Transparency and Combatting Corruption at a National Level

ENI/2018/403-669



This project is funded by the European Union

Terms of Reference (TOR) For a Short Term Assignment

Outcome:	Recruitment of a M&E expert
Output :	Development of a monitoring and evaluation system
Activity/s:	0. Programme management
Duration of the assignment:	20 working days
Period of the assignment:	June – September 2019
Working Language:	English
Date of Request:	27/05/2019
Place of the assignment:	Beirut, Lebanon + home based

Executive Summary:

Beneficiaries, Stakeholders	EF project management team
Objective of the Assignment / Needs to be addressed	Design a result-based monitoring framework and relevant tools in order to monitor the projects activities and results, ensure their consistency with the programme objectives, and guarantee transparency in their implementation.

1. Overall Project Background:

According to Transparency International's 2017 Corruption, perception Index Lebanon ranks 143 out of 180 countries in terms of corruption. Corruption is indeed a prevailing problem in the country and affects both public and private sector. Local polls confirm that the Lebanese opinion considers the problem as endemic.

Sources of corruption are extremely diverse but can be summarised in three main causes: political, administrative and social causes. Confessionalism increases the complexity of the Lebanese political system, which adds an additional brake in the fight against corruption.

However, in recent years, Lebanon has showed a willingness to take actions against this phenomenon and Anticorruption is becoming a high priority on the new government's agenda. This echoes to the growing demand from the International partners. The CEDRE conference in Paris has provided an opportunity to recall the importance of a sound management of public finance for private and public investments and the Lebanese government committed itself to take measures along these lines.

Expertise France has been entrusted by the European Union to implement a 3-year project to support the national effort on combatting corruption. The specific objectives of the project is to strengthen public accountability and improve transparency at a national level.

The expected result are the reinforcement of the National Authority in charge of combatting corruption, the enhancement of the technical capacities of control bodies (Court of Audit and Central Inspection Board), the implementation of operational tools for pilot administrations, and an increased awareness among public service users.

These objectives will be achieved through technical assistance, equipment procurement and grants to Lebanese SCOs and NGOs.

The project is structured around 4 components:

- Support to the national authorities in charge of combatting corruption
- Strengthen the Control bodies' technical capacities to prevent and fight corruption
- Implementation of pilot projects supporting the implementation of the Access to information law
- Raising awareness on corruption

2. Description of the Assignment And Expected Results:

Objective of the Assignment

The overall objective of this Terms of Reference is to recruit a Monitoring and evaluation expert to assist Expertise France's project team in Beirut in the establishment of an operational M&E system supervising all the project's activities in accordance with the expected results and with the European Union requirements.

The purpose is to provide the project coordinator with tools to effectively monitor the progress of the project and its achievement and to provide an intermediate and final evaluation with sufficient information to assess the project's success.

Outputs / Services to Be Provided

The consultant will assist the project team in reviewing M&E needs and establishing necessary practical procedures and measures in order to operationalise data collection and processing. This will be achieved over two periods:

- June/July 2019: design of the M&E system (15 working days)
- October/November: follow-up and necessary adjustments for the implementation of the M&E system (5 working days)

During the first period, the expert should carry out the following tasks:

- Review all the relevant project documents
- Revise in a more operational approach the project's logical framework and results.
- Assess the project's needs and capacity to deliver project monitoring.
- Design the M&E system of the project together with the project team. The M&E system will include appropriate tools, an implementation plan, qualitative and quantitative indicators and schedules.

During the second period, the expert should:

- Assess the implementation of the M&E system carried out by the project team.
- Make adjustments if necessary
- Formulate strategic and operational recommendations

Deliverables

- 1) A revised logical framework for the T&A project

- 2) Project M&E system and guidelines gathering the following information: set of SMART indicators, detailed processes enabling the monitoring of the defined indicators, monitoring and evaluation plan, user manual
- 3) Mission reports.

Deliverables need to clearly outline activities, provide analytical inputs and propose recommendations of further actions

Criteria to Assess the Quality of the Expert's Work

General Criteria for Reports:

- Adherence to TOR.
- Simple, straight to the point language.
- List all references used.

Specific Criteria:

- Short, well written reports in English.
- Inclusive approach that encourages stakeholder's involvement and input
- Comprehensive, well-structured and integrated approach
- Consultant's ability to work constructively and respectfully with people from various backgrounds
- Consultant's ability to listen and include different inputs into a coherent common output.
- Consultant's ability to meet deadlines while maintaining a cooperative and participatory style.

3. Expert Profile

Qualifications and skills

- University degree in a relevant discipline
- Fluency in English. Working knowledge of Arabic and/or French language is an asset
- Comprehensive knowledge of monitoring evaluation and reporting

General professional experience

- Minimum of 5 years of practical experience in monitoring and/or evaluation of international cooperation projects
- Practical experience in developing countries is essential
- Experience in working in Lebanon would be an asset

4. Selection criteria

On the basis of the following documents:

- CV
- Related references
- Technical proposal (methodology, 1-2 pages max)
- Financial proposal